

**PUBLIC MEETING
WEDNESDAY, OCTOBER 21, 2020 – 7:00 P.M.
GLENDALE CITY HALL
CITY OF OAKLAND-BOARD OF ALDERMEN MEETING
MINUTES**

At 6:00 PM the Board held a work session and discussed potential text changes to the zoning code and the tree preservation code with the Building Commissioner.

MEETING CALLED TO ORDER by Mayor Stewart at 7:10 PM.

ROLL CALL showed that all Board members were present.

APPROVAL OF THE MINUTES Alderman Godsy moved and Alderwoman Lueker seconded a motion to approve the July 21 open meeting minutes as submitted and the motion passed by a vote of 4-0. Alderman Godsy moved and Alderwoman Lueker seconded a motion to approve the July 21 closed meeting minutes as submitted and the motion passed by a vote of 4-0. Alderman Godsy moved and Alderwoman Lueker seconded a motion to approve the September 10 open meeting minutes as submitted and the motion passed by a vote of 4-0. Alderman Godsy moved and Alderwoman Lueker seconded a motion to approve the September 10 closed meeting minutes as submitted and the motion passed by a vote of 4-0. Alderman Godsy moved and Alderwoman Lueker seconded a motion to approve the September 29 open meeting minutes as submitted and the motion passed by a vote of 4-0.

REVIEW OF TREASURER'S REPORT AND APPROVAL OF SEPTEMBER EXPENSES The financial statements for the month were reviewed, noting that the payroll had been reviewed and approved by the Treasurer. The Board voted 4-0 in favor of approving the voucher with the addition of routine contracted expenses for lawn cutting services.

UPDATES FROM CITY ENGINEER/BUILDING COMMISSIONER Mr. Stecher reviewed the bids received for improvements on Melshire and recommended the Board approve the low bid from E. Meier based on pricing and the references received from other cities. Mr. Stecher also reviewed the bids received for concrete work in the City and recommended Spencer Contracting as the low bid. Alderman Godsy moved and Alderman Steuby seconded a motion to approve the Spencer bid which passed by a vote of 4-0. Mr. Stecher also reviewed possible future improvements on the Oakland Ave. bridge, and noted that the railroad should be addressing trap box issues on West Frisco. Mr. Stecher also reviewed updated administrative procedures for reviewing permit applications. The Board approved updated fees for permit review based on the actual cost of performing the reviews.

ORDINANCE 891 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO ON BEHALF OF THE CITY A CONTRACT FOR STREET IMPROVEMENTS ON MELSHIRE LANE Alderman Steuby moved for the first and second reading and subsequent passage of Ordinance 891, Alderman Godsy seconded the motion, a quorum was confirmed and the ordinance was read by the City Attorney. Alderwoman Lueker moved to amend the ordinance to name E. Meier as the successful bidder and approve the alternate bids.

The motion passed 4-0. There were no questions or further discussion. A quorum was confirmed, and the City Attorney read the ordinance a second time. The ordinance passed 4-0.

UPDATES FROM CODE ENFORCEMENT OFFICER AND LANDSCAPE CONTRACTOR

The Board heard updates from the Code Enforcement Officer regarding building code issues and projects pending in the City. Mr. Hanser noted that he had received potential flood plain map changes. The Board discussed the merits of having the City Engineer review flood plain issues going forward and authorized the City Engineer to serve as Flood Plain Administrator for the City going forward.

CITIZEN COMMENTS There were no citizen comments.

SPECIAL DISCUSSION

- 1) The Board agreed to meet again on 11/18, in person if possible, at Glendale City Hall for a work session and a Board meeting. It was agreed that the pandemic made a Boards and Commissions Appreciation Dinner impossible this year.
- 2) Election filing dates for the April 2021 election were noted.
- 3) The possibility of conducting a utility gross receipts audit was discussed and tabled for further investigation.
- 4) The Board discussed seeking bids for a long-term tree maintenance contract and tabled the issue for further details.
- 5) The Board authorized the automatic renewal of the City's winter clearance contract.
- 6) The Board agreed to hold off on a code update until after the consideration of potential zoning code amendments.
- 7) The Board reviewed with the City Attorney and Treasurer each of the certifications required to apply for MRP funding through the CARES Act and authorized the City Administrator to make all such certifications on the City's behalf. Alderman Godsy moved the authorization and Alderman Steuby seconded the motion which was approved by a vote of 4-0.
- 8) The City Administrator reviewed articles for the upcoming newsletter including details of the light show at Ursuline and a toy drive in the City.

Alderwoman Lueker had nothing further.

Alderman Godsy had nothing further.

Alderman Morisse had nothing further.

Alderman Steuby had nothing further.

Mayor Stewart had nothing further.

The meeting was adjourned by a vote of 4-0.

These minutes accepted as submitted this 18th day of November, 2020.

Deborah LeMoine, City Clerk.